**First and Last Name**

City, State, Zip Code | phone | email

**EDUCATION**

State University of New York at New Paltz

**Bachelor of Science in Adolescence Education,** **Social Studies**, Expected May 2025

Deans List Fall 2021-present

**CERTIFICATION**

**New York State Initial Certification in Adolescent Education** **Social Studies** (7-12) Pending May 2025

**TEACHING RELATED EXPERIENCE**

**Fieldwork Observer II**  February 2024 - April 2024

Washingtonville Senior High School, Washingtonville, New York

* + - Examined three separate 10th grade Global Studies classes of Enriched, Regents, and General level varying in classrooms from 25 to 30 students.
    - Observed courses in Medieval European History, Crusades, and Renaissance.
    - Interviewed Army JROTC program administrator and cadets.
    - Observed Social Studies departmental professional development meeting.
    - Attended Washingtonville Central School District Board of Education meeting.

**Teaching Assistant**  April 2022 – June 2023

The Children’s Home of Poughkeepsie, Poughkeepsie, New York

* + - Constructed lesson plan for a single class of at-risk adolescents ranging from 10 – 18 years old.
    - Lectured Global Studies lesson on Afghanistan implementing National Geographic documentary

*Restrepo.*

* + - Provided guidance and encouragement to students regarding future employment opportunities.
    - Represented Dutchess Community College in a panel of advisor-presenters in a multi-school service learning workshop.

**ADDITONAL EXPERIENCE**

**Administrative Assistant** | Gold Coast Arts Center, Great Neck, NY May 2020-Present

* Greet clients, connect them to the appropriate party for art gallery and film festival.
* Register students for art and music classes, as well as private lessons.
* Prepare bills and take payments, enter customer data in QuickBooks and send correspondence.

**CLUBS & MEMBERSHIPS**

**Kappa Delta Pi**, Honor Society in Education 2022 - Present

**West Point Chapter of the Company of Military Historians**, National Historical Association 2021 – Present

**SKILLS**

**Language:** Spanish (Elementary Proficiency)

**Computer:** Proficiency in Google Classroom, Google Workspace, Microsoft Office, Microsoft Power Point, YouTube, Kahoot, Quizlet, Google Earth